

Study Abroad Checklist

Step #1 Think about your goals

- What are your academic goals for study abroad?
- In what geographic region would you like to study?
- Who will be teaching the courses?
- Who will be in your classes? Are they students from the U.S., other international students, or students from the host country?
- If classes are with other international students, does the program provide opportunities to interact with host country students?
- What is the language of instruction? If classes are taught in a language other than English, do you have the appropriate level of proficiency?
- What subjects are offered?
- What types of housing options are available? Will you be living with other international students, host country students, or a family?
- What types of support services are included?
- How much does the program cost, and what does this cost include?
- What is the current political situation in the country?
- **Step #2 Research program options** Here are a few links to get the research process started:

Chatham exchange and sponsored programs (Link to mychatham, international programs, documents)

Summer programs:

- Seoul Women's University, Seoul, **South Korea**
- SRH Heidelberg, Heidelberg, **Germany**

Semester programs:

- Accademia Italiana, Florence or Rome, **Italy**, Fall or Spring semester
- Doshisha Women's College, Kyoto, **Japan**, Fall semester

- Kristianstad University, Kristianstad, **Sweden**, Spring semester
- Keystone Study Away Consortium program in Banjul, **The Gambia** (Spring semester)
- Keystone Study Away Consortium program in Pondicherry, **India** (Fall or Spring semester)
- Kobe College, Nishinomiya, **Japan** (Academic Year or semester)

You can also study abroad through Third Party Providers. The below search engines can help you to narrow down your options:

- www.studyabroad.com
- www.iiepassport.org
- www.goabroad.com

- **Step #3 Meet with an education abroad advisor or come to an Info Session** We offer info sessions periodically throughout each semester. You should also meet with the advisor. Email kchipman@chatham.edu or call 412-365-2714 to schedule an appointment.

- **Step #4 Apply to study abroad** complete the Chatham Study Abroad Application – See International Programs, Documents tab on MyChatham.

- **Step #5 Apply to a program** Once you've chosen a program, apply to it. When you are accepted, contact the Office of International Affairs. You will need to make academic, financial, and practical arrangements with regard to both Chatham and your study abroad program. The study abroad advisor can help you with this process.

- **Step #6 Be sure you have a passport** If you are serious about studying abroad or even traveling abroad, get your passport NOW. They can take 4-6 weeks to process.

http://travel.state.gov/passport/passport_1738.html

- **Step #7 Apply for your student visa (if required)** Student visas are required to study abroad for many countries. A visa will usually be stamped inside your passport, so do not plan on traveling abroad until

your student visa has been issued and your passport returned to you. Visas can take 2-3 months, so apply for your visa as soon as possible.

- If you have any questions or want more information about study abroad at Chatham University, please contact the Office of International Affairs:

Contact Person: Karin Chipman, Program Assistant

Office Hours: Mon-Fri, 9am-2pm

Location: Braun Hall, 2nd floor, Suite 1

Email: kchipman@chatham.edu

Phone: 412-365-2714

Sources:

Boise State University -

<http://international.boisestate.edu/education-abroadnse/how-do-i-get-started/>