Confident
Intelligent
Global
Opinionated
Evolving
Unique
Exploring
Extraordinary

WE ARE YOU chatham UNIVERSITY

CHATHAM FAMILY & FRIENDS ASSOCIATION
2007-2008 HANDBOOK
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## Chatham Family & Friends Association

Contact Information

Anna Doering  
Vice President  
Development and Alumnae/Graduate Alumni Affairs

Tammy Warner  
Executive Secretary  
Institutional Advancement  
412-365-1516  
PFA@chatham.edu

Chatham University  
Office of Institutional Advancement  
Beatty House  
Woodland Road  
Pittsburgh, PA 15232
Welcome to Chatham College for Women at Chatham University! We are so pleased to welcome your daughter as a student at Chatham and you as members of the Chatham Family and Friends Association. We are especially proud to welcome your daughter into the first entering class of Chatham University.

As the President of Chatham University, I can assure you that we will do all that we can – beginning with our well-trained and enthusiastic Orientation Leaders – to ensure that your daughter enjoys the best transition possible to her social and academic life on Woodland Road. This is an exciting time for personal exploration and the opportunity to expand one’s academic and personal horizons. Inside and outside the classroom, faculty and staff will work together to help your Chatham woman develop her self-awareness, enhance her social responsibility, improve her cultural and global awareness, nurture her leadership abilities, encourage healthy choices and help her to make important personal and professional connections that will serve her well during her college years and beyond. These years are, in a word, transformative.

As a parent myself, these experiences remain fresh in my mind. It’s a departure point for many – my children included. For most young people, if not all, it is their first true encounter with complete self-reliance. We cannot underestimate the power of this personal growth opportunity and we need your help to reinforce the importance of this immersion experience. It is the first step toward the realization of a student’s full potential.

With the benefit of both perspectives, I urge you to be engaged in your student’s Chatham experience. I sincerely appreciated the outreach from the schools where my sons studied and took advantage of as much of the parent programming as I could. It made me feel more connected and “in the know;” and prepared to be a constructive listener and a partner in their education – and especially helped to lessen the anxiety and concern that all parents face when their children first go to college.

The Chatham Family and Friends Association will continue to develop new opportunities for your engagement both on campus and from afar. Your input and ideas about how to make these connections stronger and more meaningful are most welcome.

I hope to see you on campus and look forward to meeting you.

Introduction
WELCOME to Chatham Family & Friends Association...

Dr. Anne A. Skleder
Dean, Chatham College for Women

Welcome to Chatham University and to what I hope will be an exciting adventure of intellectual and personal discovery for your daughters. This is my first year at Chatham, and I am energized to be joining a community that is committed to honoring and building upon its rich heritage as a women’s college. Chatham College for Women will thrive as the core of Chatham University.

The Chatham faculty is dedicated to preparing these young women for their future professional and civic lives so that they leave our campus with the knowledge, attitude and values that will help them determine how to live their lives and how to help others live theirs.

As they pursue intellectual inquiry, your daughters will acquire the habits of mind and the perspectives that will enable them to live responsible and productive lives of civic engagement. These are, among others, sensitivity to other cultures, leadership skills and abilities, a global outlook, a receptiveness to beauty and humane feelings, an openness to different views and experiences, and an understanding of the complexities and nuances of issues as they learn to grasp reasons and causes.

Reaching this kind of understanding is hard work. It involves questioning, reflecting, and challenging. And, your daughters will be challenged—to explain their assumptions and beliefs, to seriously consider those of others, to value difference, and to accept responsibility for the ethical consequences of their ideas and of their actions. But, they will emerge from this exciting process as World Ready Women; not merely knowledgeable and well informed, but also thinkers and doers who will take their place in that long continuum of Chatham women who have lived and are living lives of purpose and contribution to their families and communities.

Once again, I welcome you to join your daughters’ intellectual and personal journeys as they take the first steps toward becoming World Ready Women. They—and you—will find here a community of faculty, staff, and other students committed to guiding and supporting them in their transformation.

Welcome!
History of the University

Chatham University was chartered on December 11, 1869, under the name Pennsylvania Female College. The college was founded to provide women with an education comparable to that which men could receive at the time at “colleges of the first class.” The Reverend William Trimble Beatty, pastor of the Shadyside Presbyterian Church, led a group of like-minded Pittsburghers in making the dream of solid academic training for women a reality. These founders were somewhat ahead of their time: 1869 was the year that the National Association of Women’s Suffrage was established, as well as the year John Stuart Mill published The Subjection of Women. The early Chatham University occupied the largest private residence in Allegheny County, the George Berry mansion atop Fifth Avenue in Shadyside. Fifteen faculty and just more than 100 students occupied the 11-acre campus.

Chatham is one of the earliest liberal arts colleges for women established originally as a college rather than as a seminary. It is one of four original eastern colleges founded for women that still limit granting of baccalaureate degrees to women. In 1890 the name was changed to Pennsylvania College for Women, in 1955 to Chatham College, and in 2007 to Chatham University.

Shortly after the turn of the century, the progressive social service certification program – which uniquely blended classroom teaching with service works in the community – was developed. This program was the pioneer for Chatham’s service learning initiatives of today, highlighting the understanding and need for continued social service work among students and alumnae for decades to come.

Chatham Today

Chatham’s 35 acre park-like campus is situated on historic Woodland Road in the Shadyside area of Pittsburgh, Pennsylvania. The University’s 1,800 undergraduate and graduate students have easy access to Pittsburgh’s dynamic career, cultural, and entertainment opportunities and can share in the educational and social offerings of the nine other area colleges and universities. Chatham limits the granting of baccalaureate degrees to women, but graduate, post baccalaureate certificate programs, and post baccalaureate teacher certification programs at Chatham are open to both women and men.

As Chatham enters its 138th year of educating women for the future, the University prepares its students for a lifetime of personal and professional achievements – unprecedented opportunities, challenges, and leadership roles that Chatham’s founders scarcely could have imagined in 1869. Chatham proudly continues to build its history and tradition of excellence in women’s education, liberal arts education, and meeting society’s changing needs.
Q: On what date was Chatham University founded, and what was its original name?

December 11, 1869; Pennsylvania Female College

Q: Name two famous Pittsburgh companies founded the same year as Chatham.


Q: What was the nickname for Fifth Avenue during the late 19th and early 20th centuries, when many of Pittsburgh’s wealthiest families lived there?

Millionaires’ Row

Q: Chatham College’s alumnae include two of the country’s top scientists... who are they?

Rachel Carson, Class of 1929, biologist, author and founder of the modern environmental movement; and Dr. Kathie Olsen, Class of 1974, Deputy Director of the National Science Foundation, formerly the chief scientist of NASA and a science advisor to President Bush.

Q: How large is Chatham’s campus, in acres?

35

Q: What record has the Alumnae Recorder held for over 124 years?

The Recorder is the country’s oldest, continuously published alumnae magazine. It was first printed in 1883.

Q: What was the name of the University’s mascot before the Chatham Cougar?

Sally the Seal.

Q: The University was first called Pennsylvania Female College, then Pennsylvania College for Women, then Chatham College, and finally Chatham University. Why Chatham?

The name Chatham College was adopted in 1955 to honor William Pitt the Elder, the first Earl of Chatham and Pittsburgh’s namesake.

Q: In what year was the alma mater, We Pledge Our Faith In You, adopted?

The alma mater was originally written for the 1936 Song Contest and adopted in spring 1937.
key university contacts

Office of the President
Location: Mellon Center, second floor
Telephone: 412-365-1160
Hours: Monday through Friday: 8:30 a.m.-5:30 p.m.

Office of Academic Affairs
Location: Mellon Center, second floor
Telephone: 412-365-1157
Hours: Monday through Friday: 8:30 a.m.-5:30 p.m.

Office of International Programs
Location: 131 Coolidge Hall
Telephone: 412-365-2714
412-365-1159
Hours: Monday through Friday: 9 a.m.-5 p.m.

Office of Admissions and Financial Aid
Location: Berry Hall
Telephone: 412-365-1290
Hours: Monday through Friday: 9 a.m.-5 p.m.
Selected Saturdays during the academic year: 9 a.m.-Noon
Other hours are available upon request year round

Office of Finance and Administration
Location: Mellon Center, third floor
Telephone: 412-365-1105
Hours: Monday through Friday: 8:30 a.m.-5:30 p.m.

Bookstore
Location: Carriage House
Telephone: 412-365-1661
Hours: Monday through Thursday: 9 a.m.-6 p.m.
Friday: 9 a.m.-4 p.m.
Saturday: 10 a.m.-2 p.m.

Food Services
Location: Mellon Center, first floor
Telephone: 412-365-1506

Post Office
Location: Carriage House
Telephone: 412-365-1270
Hours: P. O. operations: Monday through Friday: 8:30 a.m.-5 p.m.
Mailbox Access: Daily: 8 a.m.-9 p.m.

How to mail to students:
Chatham University
Student Name
Box #
Woodland Road
Pittsburgh, PA 15232

Public Safety (Campus Police)
Location: Rea Garage
Telephone: 412-365-1111 (Emergency)
412-365-1230 (Non-emergency)
E-mail: publicsafety@chatham.edu
Student Support Services
Office: Braun Hall, first floor
Telephone: 412-365-2797 or 800-837-1610
Hours: Monday through Friday: 8 a.m.-5 p.m.

Office of Institutional Advancement
Location: Beatty House
Telephone: 412-365-1516
Hours: Monday through Friday: 8:30 a.m.-5 p.m.

Alumni Affairs
Telephone: 412-365-1517
E-mail: alumnai@chatham.edu

University Communications
Telephone: 412-365-1140 or 412-365-1125

Development
Telephone: 412-365-1516
Website: www.chatham.edu – link to Giving at Chatham

Chatham Family & Friends Association
Telephone: 412-365-1516
Email: PFA@chatham.edu

Office of Student Affairs
Location: Carriage House, first floor
Telephone: 412-365-1286
Fax: 412-365-1620

Athletics and Recreation
Location: Athletic and Fitness Center
Telephone: 412-365-1519 (Control desk)

Counseling Services
Location: Woodland Hall, ground level
Telephone: 412-365-1282
Hours: Monday through Friday by appointment: 9 a.m.-5 p.m.

Health Services
Location: Woodland Hall, ground floor
Telephone: 412-365-1238
Hours: Monday through Friday: 8 a.m.-4 p.m.
Closed Saturdays and Sundays

Residence Life
Location: Carriage House, second floor
Telephone: 412-365-1518
Fax: 412-365-1620

A complete directory is available on the University’s website: www.chatham.edu.
frequently asked questions

Do parents routinely receive copies of student grades?
No. The Federal Educational Rights and Privacy Act (FERPA) prohibits the sharing of grades without a signed waiver from the student.

Is class attendance mandatory?
Chatham University does not have a universal policy regarding class attendance. Each instructor may set his/her own standards for attendance.

Can students change classes?
Students may make adjustments to their schedules when they meet with their advisors during orientation. They may make further changes any time during the add-drop period, which lasts until September 10. After September 10 students are permitted to withdraw from a course, but they may not add courses because they will have missed too much of the course content. The deadline to withdraw from a course is November 5. These dates are posted each semester on the academic calendar on the Chatham Website.

How does the advising system work at Chatham?
Each first-year student is assigned to a first-year advisor. We use the student’s academic/major interests as a guide in determining who the first-year advisor will be. Students may declare a major any time after the first semester. When she declares a major, the student may change advisors to a faculty member specifically connected to her discipline. Transfer students often declare their majors immediately, and are assigned to a faculty member in their discipline. Students may request a change of advisor at any time by consulting with the director of academic advising and career counseling.

Where do students buy their textbooks and other school supplies?
The Chatham University Bookstore is located on campus in the Carriage House and stocks textbooks for all courses, as well as other books, school supplies, and Chatham University sportswear and memorabilia.

My student is receiving financial aid from Chatham University. Do we need to apply every year?
Students receiving scholarship only from Chatham University do not need to apply every year. This award is renewed annually provided the student has met the cumulative GPA requirements. Students, who receive all other types of financial aid, must complete the Free Application for Federal Student Aid by March 15, each year.

Is continuing financial aid contingent on academic performance?
Students receiving merit scholarship from Chatham University must maintain a cumulative GPA of 2.8, in order for the scholarship to be renewed. Grades are reviewed for continued scholarship eligibility, once a student has completed two-terms of full-time study. All types of Chatham aid are available for eight terms of full-time study.

Based on the Satisfactory Academic Progress Policy, full-time students who receive any financial aid must complete at least 12 credits each semester, and maintain a cumulative GPA of at least a 2.0 in order to continue to receive funding. Part-time students must complete at least 75% of the credits attempted, and maintain a cumulative GPA of at least a 2.0. The academic progress of financial aid recipients will be monitored at least once per academic year. Students will be notified in writing of their status.

• Students failing to meet the standards set forth will be permitted to receive financial aid for up to two
probationary terms to re-establish progress.

- At the end of the first probationary term, the student's academic record will be reviewed. If progress has not been re-established, the student will be placed on her second and final financial aid probationary term.

- At the end of the final probationary term, the student's academic record will again be reviewed. Failure to re-establish progress will result in financial aid suspension. During this time students are not permitted to receive financial aid.

A student whose aid has been terminated may appeal the decision by:

- Providing a statement explaining the basis for the appeal – outlining the extenuating circumstances that led to the failure of meeting Satisfactory Academic Progress. (Please provide supporting documentation from physicians, parents, etc.)

- Providing a statement regarding how she will be able to re-establish progress

Letters of appeal are submitted to:
Director of Financial Aid/Appeal Committee
Chatham University
Woodland Road
Pittsburgh, PA 15232

Students will be notified in writing of the decision.

Is work-study income taxable?
Yes.

Should Chatham University students carry health insurance coverage?
All full time students are required to present proof of health insurance. For students who do not have current health insurance, Chatham University Sickness and Accident insurance plan is available to all registered students (both full and part time) and will help insure that they are able to receive adequate medical treatment when necessary. This insurance policy will also offer them the flexibility to utilize both the local health systems as well as Chatham Health Services.

How are students with disabilities accommodated?
Chatham University is committed to providing reasonable accommodations and services for students with diagnosed disabilities, in accordance with the Americans with Disabilities Act (ADA) of 1990. The Chatham University PACE Center, located on the third floor of the Jennie King Mellon Library (412-365-1523), coordinates all academic accommodations for students with disabilities at Chatham.

Students interested in registering for academic accommodations must be prepared to provide appropriate documentation of their disabilities so that reasonable accommodations may be determined.

- Students with diagnosed disabilities should contact the Chatham University PACE Center, located on the third floor of the Jennie King Mellon Library, at (412) 365-1523, to schedule an appointment.

- Reasonable accommodations are determined on a case-by-case basis after careful review of the student's documentation.

It is the responsibility of each student requesting accommodations to initiate that process at the beginning of each new term by contacting the Assistant Dean of the PACE Center at (412) 365-1611. This process must be repeated at the beginning of each new term.

Academic accommodations for students with disabilities include but are not limited to the following:

- Adapted testing, including extended time, distraction-limited environment, oral exam administration, and/or testing on a computer;

- Readers;

- Note-takers;
• Tape-recorded textbooks;
• Sign-language interpreters;
• Adaptive computer technology;
• Permission to tape lectures;
• Accessible classroom assignments.

For more information on requesting and obtaining academic accommodations, please contact: Janet K. James, Assistant Dean, PACE Center, Third Floor, Jennie King Mellon Library, (412) 365-1523 or (412) 365-1611, james@chatham.edu.

**Whom can I talk to if I have a concern about my child?**
The Vice President for Student Affairs and Dean of Students Office, (412) 365-1286, is able to provide general information. They are also able to refer parents to other appropriate offices that can discuss specific concerns.

**What happens if there is an emergency and I need to reach my child when campus offices are closed?**
The Public Safety Office operates 24 hours, 7 days a week, and can assist you in an emergency. They can be reached at (412) 365-1111.

**What happens if students have problems with their room or roommates?**
If students have physical problems with their rooms (e.g., light bulb, broken shelf), they can contact their Resident Advisor, who will submit a request to the Facilities Office. If a student is having problems with her roommate, the Resident Advisor and Graduate Resident Director are able to offer mediation and support. The Director of Residence Life can assist the student by providing other room options if a decision is made to change rooms. Room changes should occur after the Office of Residence Life grants permission.

**What about laundry?**
All residence halls have at least one laundry facility. There is no charge to students for use of the machines.

**Where can I find information about crime on campus?**
The Public Safety Office publishes an annual report of all crimes reported to their office. Any incident that occurs on campus and violates state or federal law is reported to the Public Safety Office. For more information, contact (412) 365-1230.

**Can students living on campus have a car?**
Only seniors and commuters are permitted to have cars on campus. The Public Safety Office provides complete information about registering vehicles.
academic calendar
2007-2008

**Fall Semester Dates**

- New student advising day ........................................ Saturday, August 25, 2007
- Orientation .......................................................... Saturday - Monday, August 25-27
- Saturday session 1 classes begin ................................ Saturday, August 25
- Day and Evening classes begin .................................. Monday, August 27
- No Saturday classes ............................................... Saturday, September 1
- Labor Day - no classes .......................................... Monday, September 3
- Opening Convocation .............................................. Thursday, September 6
- Add/drop period ends .............................................. Monday, September 10
- Midterm grades due ................................................ Friday, October 12
- Long weekend (Saturday classes in session) ................. Friday, October 12
- Saturday session 1 classes end ................................ Saturday, October 13
- Saturday session 2 classes begin ............................... Saturday, October 20
- Last day to withdraw from classes ............................. Monday, November 5
- Registration for Spring 2008 and
  - Maymester 2008 terms .......................................... Wednesday, Nov. 7 - Friday Nov. 9
  - Thanksgiving holiday ......................................... Wednesday-Sunday, November 21-25
- Last day of Saturday session 2 classes ....................... Saturday, December 8
- Last day to register for Spring 2008 and
  - Maymester 2008 terms w/out a late fee ................. Friday, November 30
- Last day of Day classes .......................................... Monday, December 10
- Last day of Evening classes ..................................... Thursday, December 13
- Reading day .......................................................... Tuesday, December 11
- Incomplete Request Deadline ................................ Day of the scheduled final exam
  for the course
- Final exams - Day classes ...................................... Wednesday-Saturday, December 12-15
- Winter Break ....................................................... End of exams through Saturday,
  Jan 5, 2008

**Spring Semester Dates**

- Saturday classes begin ........................................ Saturday, January 5, 2008
- Day and Evening classes begin ................................ Monday, January 7
- Martin Luther King Day - no classes ........................ Monday, January 21
- Add/drop period ends .......................................... Tuesday, January 22
- Last day for undergraduate students to remove an
  - incomplete from the Fall 2007 term .................. Saturday, January 26
- Saturday session 1 classes end ............................... Saturday, February 16
- Saturday session 2 classes begin ........................... Saturday, February 23
- Midterm grades due .............................................. Friday, February 29
- Spring Break Saturday classes remain in session ..... Monday - Friday, March 3-7
- Last day to withdraw from classes ......................... Monday, March 17
- No Saturday classes ............................................. Saturday, March 22
- Registration for Fall 2008 term ............................. Wednesday - Friday, April 2-4
- Buckets and Blossoms Day .................................... Friday, April 11
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<td>Last day to withdraw from classes</td>
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<tr>
<td>Incomplete Request Deadline</td>
<td>Friday, May 23</td>
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<td>Last day for undergraduates to remove an incomplete from the Spring 2008 term</td>
<td>Wednesday, June 11</td>
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<td>Last day for undergraduates to remove an incomplete from the Maymester 2008 term</td>
<td>Monday, July 7</td>
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PROGRAMS OF STUDY: CHATHAM COLLEGE FOR WOMEN

*Programs in italics are offered as minors only. Indented listings are concentrations within the major.*

Accounting
African-American Studies
Art History
Arts Management
Behavioral Neuroscience
Biochemistry
Biology
Botany
Business Economics
Chemistry
Computing
Conflict Resolution
Creative Writing (BFA)
Cultural Studies
Dance
Economics
Education
Liberal Arts: Elementary Education
Liberal Arts: Early Childhood Educ.
Secondary Education Certification
Engineering
English
Environmental Studies
Literature and Writing
Policy and Advocacy
Science (B.A. or B.S.)
Exercise Science
Film and Digital Video-Making
Forensics
Forensic Science
French and Francophone Studies
History
Human Services Administration
Interior Architecture
International Business
Law & Society
Management
Marketing
Mathematics
Museum Studies
Music
Philosophy
Physics
Political Science
Policy Studies
Global Policy
Public Policy
Professional Communication
Broadcast Journalism
Print Journalism
Professional Writing
Public Relations
Psychology
Religion
Social Work
Spanish and Hispanic Studies
Theatre
Acting
Design and Technology
Visual Arts
Emerging Media
Photography
Studio Arts
Women’s Studies
Writing

COED COLLEGE FOR GRADUATE STUDIES

*All Chatham graduate programs can be completed as part of the Five-Year Masters Program except for Interior Architecture, Landscape Architecture, Nursing, and Physical Therapy. Programs that permit qualified first-year students to become candidates for admission into the program are marked with an asterisk.*

Doctor of Physical Therapy*
Transitional Doctor of Physical Therapy
Master of Accounting*
Master of Arts in Biology*
Master of Arts in Landscape Studies*
Master of Arts in Teaching
Master of Business Administration*
Master of Business Administration for Healthcare Professionals
Master of Fine Arts in Creative Writing*
Master of Fine Arts in Film and Digital Technology*
Master of Interior Architecture*
Master of Landscape Architecture*
Master of Occupational Therapy*
Master of Physician Assistant Studies
Master of Science in Biology*
Master of Science in Counseling Psychology*
Master of Science in Interior Architecture*
Master of Science in Nursing

FIVE-YEAR MASTERS PROGRAM WITH CARNEGIE MELLON UNIVERSITY

Master of Science in Healthcare Policy and Management
Master of Information Systems Management
Master of Arts Management
Master of Science in Public Policy and Management

COLLEGE FOR CONTINUING AND PROFESSIONAL STUDIES' ONLINE PROGRAMS

Doctor of Occupational Therapy
Doctor of Nursing Practice
Master of Arts in Gerontology
Master of Arts in Wellness
Master of Education in Health
Master of Health Science
Master of Physician Assistant
Master of Professional Writing
RN-to-Bachelor of Science in Nursing
Chatham University Honor Code

Honor is that principle by which we at Chatham form our code of living, working, and studying together. The standards of honor at Chatham require that all Chatham students residing on Chatham’s campus act with intellectual independence, personal integrity, honesty in all relationships, and consideration for the rights and well-being of others. As citizens of the campus community focused on education, students must accept certain obligations that accrue by virtue of such citizenship. Individual rights are ensured to the degree that these rights require a respect for the rights of all within the community to the same extent. In accepting admission to Chatham University, undergraduate and graduate students automatically agree to be personally responsible in all matters pertaining to honor and pledge to abide by those rules, which are considered by the community, as part of its Honor Code. While the University articulates specific community standards, both academic and social, the Honor Code is maintained through the acceptance of personal responsibility by each community member in their on and off campus behavior. Upholding the tenets of the Honor Code is essential in promoting a safe and secure living and learning community for which students, faculty and staff share responsibility. The Chatham University Honor Code is reviewed every four academic years with student input.

The Honor Pledge

During Orientation, each new member of the Chatham student community will be required to sign the Honor Pledge. The pledge states: “Realizing the trust placed in me, I affirm my faith in the individual and in personal integrity and I assume the responsibility of maintaining the tenets of the Honor Code in all attendant matters.” A copy of the pledge will be provided to each student.

Campus Policies

Family Educational Rights and Privacy Act (FERPA)

Access to Student Records

The Family Educational Rights and Privacy Act of 1974 (“FERPA”) was enacted to protect the privacy of a student’s educational records, to establish the rights of students to inspect and review their educational records, and to provide procedures for the correction of inaccurate or misleading data through informal and formal hearings.

Chatham University has adopted an institutional policy regarding FERPA. Copies of this policy may be found in the Registrar’s Office. The Registrar’s Office also maintains a Record Retention policy that lists the types of education records maintained by the University.

FERPA affords students certain rights with respect to their educational records. Those rights are:

1. The right to inspect and review the student’s educational records within 45 days after the University receives a request for access.

   Students should submit to the Registrar or other appropriate University official a written request that identifies the record(s) they wish to inspect. Forms for such a request are available from the Registrar’s Office. The Registrar or other appropriate official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student to whom the request should be addressed.

2. The right to request the amendment of the student’s educational record(s) that the student believes to be inaccurate or misleading.

   Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. Forms for such a request are available from the Registrar’s Office.

   If the University decides not to amend the record as requested by the student, the University will notify
the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee; or a person assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the University may disclose education records without consent to officials of another school in which the student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Chatham University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Another exception in FERPA which permits disclosure without consent pertains to disclosure of "directory information" unless the student has taken steps to withhold "directory information" from disclosure. Directory information is defined by Chatham University to include the following:

Name, local address, permanent address, Chatham e-mail address, local telephone number, permanent telephone number, date and place of birth, major field of study, honors and awards (e.g. Dean’s List recognition), participation in officially recognized activities and sports, height and weight of members of athletic teams, photograph, class year, enrollment status (including current enrollment, dates of attendance, full-time/part-time, withdrawn), degrees conferred, dates of conferral, graduation distinctions, and the institution attended immediately prior to admission to Chatham.

Please contact the Registrar’s Office for more information concerning the release and/or withholding of "directory information."

The following documentation is provided by Chatham so that a student may ascertain his/her progress:

1. Student grades can be accessed via the Web. This grading page is considered an official document from Chatham University from our secure website that is password protected. Students who are not currently enrolled and whose student accounts are past due will NOT be able to access the grading page.

2. The student's advisor has access to the student’s academic record via the Web. This academic record page is from our secure website that is password protected. Access is granted for advising purposes only, and the record is not to be released to a third party.

Under unique circumstances, the disclosure of a student’s educational or health information is permissible and protected by FERPA, including to the following:

- To persons in an emergency if necessary to protect the health or safety of the student or other persons.
- To University officials with a “legitimate educational interest.”
- To parents, if the student is dependent under the Internal Revenue Code
- To parents, regarding a student’s use or possession of alcohol or controlled substance if the student is under 21, and has committed a disciplinary violation due to such use possession or being present when underage drinking is taking place.
- To victims of a crime of violence or sex offense, the final results of an internal disciplinary proceeding relating to such crime or offense.

Treatment records and privileged communications with doctors, psychologists, or counselors may be disclosed if:

- The patient or client presents a serious and imminent danger to himself or herself.
- The patient or client has explicitly threatened to kill or inflict serious bodily injury upon another person and has the apparent intent and ability to carry out the threat.
- The physical or emotional abuse or neglect of a child under the age 18, or an elderly or handicapped person is suspected.
Policy on Non-Discrimination on Basis of Handicap
Chatham University fully supports all Federal legislation prohibiting discrimination on the basis of handicap. In accordance with this position, Chatham has taken the following actions to insure equal opportunity for all handicapped students and employees.

1. A statement of policy on nondiscrimination on the basis of handicap, passed by the Board of Trustees on February 7, 1978;
2. A self-evaluation report that details Chatham’s plan for assuring accessibility for handicapped persons to all programs and activities offered by the University;
3. A grievance procedure that enables any handicapped student or employee to appeal a decision or action that he or she feels might be discriminatory. This procedure also applies to any student or employee who feels that she or he has been discriminated against on the basis of sex, race, religion, national origin, or age.

Except for the limiting of the granting of undergraduate degrees to women students, Chatham University does not discriminate on the basis of sex, race, national origin, color, age, or handicap status in its educational programs and policies, co-curricular activities, scholarships and loan programs and employment practices.

The vice president for student affairs/dean of students is the person responsible for the implementation of all aspects of this policy under Section 504 of the Rehabilitation Act of 1973, and can provide information pertaining to any of the policy statements listed above.

Student Accident and Sickness Insurance
Chatham University requires all full-time students to have health insurance. The coverage can be provided by the University-sponsored plan or through a student's own comparable health insurance plan. To purchase the Chatham Student Accident and Sickness Insurance plan, visit http://oak.chatham.edu and select the Update Health Insurance Information button. To use the University website, students need their student ID and pin numbers. A charge of $570 will be placed on the student's fall term student account and the balance of $570 will appear on the spring term student account. Students should work with the HUB to ensure that the cost of the plan is included in the calculation of overall cost of attendance for student financial aid packaging.

Full-time students that have alternate coverage may waive enrollment in the Chatham University Accident and Sickness Insurance Plan by visiting http://oak.chatham.edu and completing the waiver form.

Any full-time student who does not complete either the enrollment or waiver process online by August 20 (January 1 for new spring term students) will automatically be enrolled in the Chatham University Accident and Sickness plan, and the cost of this plan will be billed to their student account.

If you have questions about:
1. Premium payment, call the HUB at 412-365-1777
2. Claim forms, call Health Services at 412-365-1238
3. Student Accident and Sickness Insurance Plan, for benefits and coverage questions, call Special Risk Consultants, Inc., at 610-489-6100 or access them online at www.visitSRC.com.

Financial Aid
Chatham University believes that financing an education is a partnership involving the student, her family, and the University. The primary purpose of the Financial Aid Program at Chatham University is to provide financial aid to qualified students who would be unable to attend Chatham without such assistance. Through this program the University enriches its student body with representatives of all economic, educational, social and cultural backgrounds. In recent years, more than 85% of the student body has received some form of financial aid administered by the University.

Student Eligibility for Financial Aid
A student must meet the following minimal requirements in order to be considered for financial aid:
1. Be enrolled in a degree-seeking program at Chatham on at least a half-time basis of six (6) or more credits.
2. Be a U.S. citizen, permanent resident, or eligible noncitizen (with appropriate INS documentation).
3. Maintain “Satisfactory Academic Progress” as defined by the University.
4. Demonstrate financial need as defined by the University and specific aid program requirements.

Application Procedure
Financial aid is awarded on an annual basis. Students must re-apply for financial aid each year.

Students applying for need based financial aid at Chatham must complete and submit the following documents:
1. File the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1. The FAFSA may require four weeks processing time. Continuing students should submit their completed
FAFSA by March 15. Failure to submit by this date will delay registration for the following fall term. New students should submit their completed FAFSA as soon as possible to expedite processing and fall registration.

2. Appropriate state grant applications, if from a state offering grants that can be used for study at Pennsylvania colleges. (Ex: Arkansas, Connecticut, Delaware, Maine, Massachusetts, Ohio, Rhode Island, Vermont, and West Virginia.)

3. A Master Promissory Note with a participating lender (applies only to students awarded a Stafford Loan.)

All students whose files are selected for verification also will be required to provide:

1. A completed Verification Form
2. Verification of all nontaxable income, if applicable, and
3. Signed copies of the student's (and spouses, if married, or parents, if dependent) federal income tax return(s) used to file the FASFA.

Employment Opportunities

The Federal Student Employment Program is a federally sponsored financial aid program which provides on and off-campus employment and is facilitated through Career Services. Students work approximately 10 to 15 hours a week. Students can learn of open jobs through Careers Services. Once a student interviews and accepts a job offer, a job contract must be completed through Career Services.

A student may choose not to accept the work-study portion of her aid package, and should indicate as such in writing to The HUB or Career Services. However, the student will not receive additional aid to cover this difference.

Chatham University Standards of Satisfactory Academic Progress for Undergraduate Students Receiving Financial Aid

In accordance with federal regulations, students must meet the following satisfactory academic progress requirements in order to maintain eligibility for Pell Grants, SEOG, Perkins Loans, Federal Family Educational Loans (Stafford and PLUS), Federal Student Employment, and Chatham University funded grants and scholarships. (Continued eligibility for state grants is governed by the appropriate state agencies – for example, "PA State Grant recipients must earn a minimum of 24 credits for every two terms of full time state grant assistance.")

This policy sets forth the minimum requirements for academic progress. These requirements include both quantitative and qualitative measures. The quantitative measure establishes the minimum number of credits that must be completed each year in order to progress satisfactorily toward degree completion and the maximum time frame for which a student can receive financial aid toward the completion of a degree. The qualitative measures establish a minimum required grade point average.

Students should be aware that their entire academic record will be considered in the determination of their continued eligibility for financial assistance.

Quantitative Measures: The chart below designates the maximum number of terms of aid eligibility and the minimum number of credits a full time student must successfully accomplish upon the completion of the designated term (part-time students must successfully complete at least 75% of the credits attempted).

<table>
<thead>
<tr>
<th>Term</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credits required</td>
<td>12</td>
<td>24</td>
<td>36</td>
<td>48</td>
<td>60</td>
<td>72</td>
<td>84</td>
<td>96</td>
<td>108</td>
<td>120</td>
</tr>
</tbody>
</table>

Grades of "W" and "F" are not considered as successful completion of attempted credits. In addition, while incomplete grades ("I") are not considered as successful completion of credits attempted, the student can request that her progress be reviewed attain once she completes the necessary coursework. Repeat courses will impact the student's cumulative GPA, but will not impact cumulative credits earned. Non-credit remedial courses are not counted toward credits earned or cumulative GPA.

Full time students pursuing a four-year degree have a maximum of 5 years in which they can receive aid toward the completion of their degrees. Degree students pursuing Teacher Certification have a maximum period of 2 years in which they can receive aid toward completion of their requirements.

Qualitative Measure: All students whether full or part-time, must maintain a cumulative grade point average of 2.0.

Evaluation of Continued Aid Eligibility

- The academic progress of financial aid recipients will be monitored at least once per academic year. Students will be notified, in writing, of their status.
- Students failing to meet the standards set forth will be permitted to receive financial aid for up to two probationary terms so that they can re-establish satisfactory progress.
- At the end of the first probationary term, the student's academic record will be reviewed. If progress has not been re-established, the student will be placed on Final financial aid probation.
- At the end of the final probationary term, the student's academic record will again be reviewed. Failure to re-establish progress will result in financial aid suspension (termination).
The suspension (termination) of financial aid may not prohibit students from continued enrollment at Chatham College. However, until academic progress is re-established, students must provide their own financing.

The Appeal Process
A student whose aid has been terminated may appeal the decision by:

1. Providing a statement explaining the basis for the appeal – outlining the extenuating circumstances that led to the failure to meet Satisfactory Academic Progress Standards. (Please provide supporting documentation from physicians, parents, etc.)

2. Providing a statement regarding how she will be able to re-establish Satisfactory Academic Progress.

All statements must be submitted to: Chatham University, Director of Financial Aid/Appeal Committee, Woodland Road, Pittsburgh, PA 15232

Upon review of the letter, the student will be notified, in writing, of the decision.
Traditional Events on Campus

Opening Convocation
Fall Serenade
Fallfest Weekend
Family Weekend
Harvest Fun Fest
Halloween Dinner
Battle of the Classes

Song Contest
Thanksgiving Dinner
Candlelight/Fickes Eggnog/Holiday Ball
Spring Fling
May Day Tradition
Closing Convocation

Community Hour

Formally "Chapel Hour," Community Hour refers to the time set aside each Tuesday and Thursday during lunch for community gatherings, special programs, and student government meetings. If you have a suggestion for a Community Hour program, please contact the Office of Student Activities at 412-365-1527.

Student Groups (Undergraduate)

Recognized undergraduate student organizations represent a wide array of interests. Student organizations include honor societies, social clubs, cultural, religious, literary and fitness groups. Membership and participation in any of these campus-programming organizations is open to all members of the Chatham community.

Chatham Student Government

The Chatham Student Government (CSG) is the official governing board for the undergraduate student related issues. The Chatham Student Government provides leadership for all Chatham undergraduates through policy development, work with student organizations and programming efforts. Although each Chatham undergraduate is considered a member, representatives to the governing board are elected annually. The executive board members include the offices of president, and vice presidents of administration, campus life, finance, and communications. Elected representatives to the governing board include three representatives from each class and one representative from each student organization. CSG appoints undergraduate student representatives to a number of faculty-student committees, and creates its own ad hoc committees throughout the year to deal with various campus issues as they arise. All undergraduate student representatives are eligible to serve on these committees regardless of their status within CSG.

The mandatory campus fee, paid by all undergraduate students each year provides CSG with funds to support student organizations and their activities. Budget monies are allocated each semester by CSG to support organizational needs. Biweekly CSG meeting are publicized and open to all students and everyone is encouraged to attend.

Chatham Activities Board

The Chatham Activities Board (CAB) offers entertainment for the Chatham community through a variety of exciting programs and events. CAB is chaired by the CSG vice president for campus life and serves as a forum for all campus programming organizations to exchange and share ideas. By bringing together representatives from various groups, the opportunity for cooperating on cosponsored programs is made possible. CAB is comprised of the following:

Student Clubs and Organizations
Black Student Union (BSU)
Chatham Bike Collective
Chatham College Progressives

Chatham College Republicans.
Chatham Christian Fellowship (CCF) and
Chatham Catholic Club
Chatham's Feminist Collective (CFC)
Chatham Forensics Club
Chatham Jewish Organization (CJO)
Chatham Stage Company
Chatham University Choir
Chemistry Society
Communiqué – student newspaper
Cornerstone – yearbook
Dance Collective
Gateway Student Association (GSA)
Gospel Choir
Green Horizons

Honor Societies
Beta Beta Beta
Golden Z Club
Mortar Board
Omicron Delta Epsilon
Phi Alpha

International Student Association (ISA)
Math Club of Chatham College (MC³)
Muslim Student Association (MSA)
Orientation Leaders (OLs)
PEACHes (Peer Educators At Chatham in Health)
Rea Coffeehouse
Minor Bird – literacy magazine.
Students Against Sexual Oppression (SASO)
Student Conduct Board
Social Work is Real Life (SWIRL)

Phi Beta Kappa
Phi Sigma Iota
Pi Gamma Mu
Psi Chi
Sigma Tau Delta

Commuter Life

The Student Affairs staff seeks to provide services and programs for commuter students to assure that commuter students are active members within the campus community. The staff recognizes that commuter students face different challenges in becoming involved in campus activities. Programs to connect commuter students more directly to the life of the campus are created by the director of student activities (412-365-1527). These programs are designed to meet the needs of commuter students in order to provide an inviting educational environment.

Leadership and Service

Students can develop leadership skills through volunteering for long- or short-term periods with a variety of community service agencies. All student organizations are required to do fall and spring service projects, and many student organizations have elected officers whose primary responsibility is to organize these events. Additionally, students may consider living in the Woodland Service Wing which offers service and leadership opportunities through a residential program. For more information about Community Service opportunities, please contact the coordinator of student activities at 412-365-1281.

Public Leadership Education Network

One special opportunity for public leadership experience comes through programs offered by the Public Leadership Education Network (PLEN). The Public Leadership Education Network (PLEN) is a national consortium of women’s colleges working together to prepare women for public leadership. In Washington, DC and abroad, PLEN offers seminars, conferences, and internships on public policy process to women students from across the United States. Chatham is a PLEN member, and over time several Chatham students have participated in PLEN activities in order to develop their public leadership skills. PLEN programs occur throughout the academic year. For more information, please stop by the Center for Women in Politics in Pennsylvania Braun Hall, 2nd floor.

Counseling Services

Confidential short-term individual counseling for full-time registered students, assessment and referrals for part-time registered students, and specific educational workshops for every Chatham student experiencing personal, social, or family concerns. Students may seek counseling for a variety of reasons, such as difficulties in personal relationships with family members or peers, emotional or social difficulties, stress, concerns about academic progress and career direction. Counseling is viewed as enhancing a student's personal growth and development so that the maximum benefit can be derived for the college experience. When appropriate, referrals are made to consulting psychiatrists or to a community agency. Appointments should be made by calling or by leaving a confidential message at x1282. Calls are returned as soon as
possible.

We strongly encourage students with a previous history of involvement with mental health professionals (psychiatrist, psychologist, therapist, etc.) to remain in treatment with those professionals or obtain comparable treatment within the Pittsburgh community.

Health Services

Chatham University realizes the importance of providing students with the necessary information, motivation and life-skills needed to empower them to make healthy life-style choices. As part of a holistic approach to student development, the Health Service offers a variety of educational programs in health and wellness for the campus community in cooperation with the Student Affairs staff and various other departments on campus. In addition, wellness information and resources are available through the director of Health Services.

Athletics and Recreation

Chatham sponsors intercollegiate teams in basketball, ice hockey, soccer, softball, swimming, tennis, and volleyball as a member of the National Collegiate Athletic Association (NCAA) Division III, Eastern College Athletic Conference, and the Presidents’ Athletic Conference (PAC). Students interested in joining a varsity team should contact the athletic director at x1650.

The department of Athletics and Recreation offers a variety of intramural programs and fitness opportunities for all students to enjoy. The Athletic and Fitness Center (AFC) offers facilities for many different athletic activities including squash, strength training, rock climbing, jogging, basketball, volleyball, and aerobics.

Intramurals

Intramural tournaments are organized throughout the year, including: badminton, floor hockey, volleyball, ultimate frisbee, and softball, among others.

Career Development

Career Development offers the following services for students of all class levels and majors. Appointments can be scheduled in the PACE Center (JK Mellon Library, 3rd floor) or by calling 412-365-1209.

Career Counseling

Individual career counseling is available to assist students explore their interests, skills, values and personality in relation to choosing college majors and careers. This career planning process assists students in career exploration and decision-making. Inventories, such as the Strong Interest Inventory and Myers-Briggs Type Indicator are often used to facilitate the career planning process. Career decision-making assistance is also available to students through workshops sponsored by Career Development or requested through student organizations.

Career Business Center

Located at Career Development, the Career Business Center is a one-stop center that houses career library and technical resources to assist students in exploring career options, making informed decisions, and conducting their job, internship, and graduate school searches in a timely and professional manner. Students have access to books, print resources and guidelines, computers, and printing and faxing services during professional business hours.

Online Job and Internship Postings

Twenty-four hour access to postings for full-time, internship, cooperative education, volunteer, part-time student employment and seasonal opportunities are available online at www.collegecentral.com/chatham. This website allows students to conveniently search for positions by the areas of job target and job type. Students may network with Chatham Alumnae through this website. Students should also check out www.monstertrak.com for local and national opportunities.

Student Employment

Campus and off-campus student employment opportunities are posted online for students at www.collegecentral.com/chatham. Student Employment Directors are also available in Career Development, the HUB, Library, and Mellon (Information Desk). Students may also register for the Babysitting Referral Service in Career Development. Career Development will provide registered student referrals to people in the local neighborhoods requesting babysitters. A Student Employment Job Fair is held annually during the first week of classes in the fall term.
Service-Learning and Community Service
Service-Learning and Community Service are integral parts of student life at Chatham. Career Development is the campus clearinghouse for information on service-learning opportunities, while the Office of Student Activities coordinates community service opportunities. Resources on local, national and international service opportunities are available for individuals, student organizations and academic classes in a variety of on- and off-campus settings. Students can volunteer for long- or short-term periods or for numerous one-time events. Federal student employment positions are available in off-campus community service agencies, which includes tutoring in the America Reads and America Counts programs. Annual events include: the Day of Service for fall orientation, Family Weekend service project, Girl Scouts mentoring program, the Martin Luther King Day service event, Alternative Spring Break, Race for the Cure, and fall/spring blood drives. Additional resources are available to help with special student-initiated and student organization service projects.

Internships and Cooperative Education
Students with a 2.0 or higher GPA are eligible to complete up to 17 credits for academic internships and cooperative education experiences. Students may earn one, two, or three approved internship credits during a semester or 4-12 approved co-op credits for one semester or more (40 hours practical learning for each credit earned). Visit Career Development to start the internship/co-op search process. Check out www.collegecentral.com/chatham for listings of internship and co-op opportunities. An Internship and Volunteer Fair is held annually the first Thursday of every February.

Graduate and Professional School Advising
As a complement to faculty advising, Career Development assist students in clarifying goals for further education, identifying graduate programs, applying for admissions test, reviewing graduate application essays, and locating sources of scholarships. Students are encouraged to begin this process during the spring of one’s junior year. A special handout of resources and web sites for the graduate admissions process is available from Career Development.

Professional Employment
Career Development assists graduating student in refining their resumes, cover letters, interview skills, and job search strategies. In addition to the hundreds of full-time job postings through the Chatham University Central web site, students are invited to over 30 job fair and networking events throughout the academic year. An annual Job Fair and Networking Calendar of Events is available for all students (Career Development website and office – JK Mellon Library, third floor).

Intercultural Growth and Development

Intercultural Opportunities at Chatham University
Chatham University believes that providing every student with a strong global perspective and an appreciation of intercultural values is imperative as we face new challenges in the world. In fulfilling this mission, the University provides a mix of programs, experiences and opportunities on campus and abroad to enhance awareness and understanding of cultural differences and to provide essential skills for the global marketplace. Whether a Chatham student chooses to live in the intercultural residence hall, participate in a study abroad experience or engage in a service learning program, she will be encouraged to think critically about the world we live in and to celebrate differences in religion, culture, ethnicity, and values. Below are some of the opportunities available to all Chatham students regardless of major or discipline. Chatham’s across the curriculum approach to internationalizing the campus has received national recognition and attention.

Global Focus Program
Initiated in 1995, the Global Focus Program highlights a specific country, theme, or region of the world each year to enable our students to explore the world through their course work, campus events, and student activities.

In the inaugural year of the Global Focus Program (1995-1996), the University focused on Africa – allowing our community to learn more about African politics, social concerns, literature, culture, history, and art as well as the African Diaspora and the experiences of African Americans living in the United States.

Since then, the University Community has focused on Central America, Japan, Eastern Europe, South Asia, Ireland, South America, the communities of Islam, Latin America, India, and China. In response to the ongoing global challenges, Chatham will focus on Germany during the 2007-2008 academic year.

Chatham Interim Abroad Program
Chatham abroad program offers eligible Chatham students the experience of international study and travel as an integral part of their Chatham degree program. Groups of 20-25 students travel with Chatham faculty to a variety of countries each year. Recent sites have included Belize, France, Great Britain, India, Ireland, Morocco, Turkey and others.

Students must meet the spring deadline for participation in the following January term. There is a one-page application where students are asked to list their preferred destination.

In addition to full-time tuition, students pay an administrative fee that covers most travel and related expenses. Out of pocket expenses are additional.

For additional information, students may speak with their advisors or contact the Office of Academic Affairs, 2nd floor Mellon Center.

Chatham University-Hospital Albert Schweitzer Service Program in Haiti (Maymester Term)
Chatham University participates in a unique service-learning program at the Hospital Albert Schweitzer in Deschapelles, Haiti. The program allows students to develop a true sense of self and respect for life through service work at the hospital. Chatham University, in partnership with Hospital Albert Schweitzer, offers students an opportunity to travel as a part of a group of students, faculty and staff to Haiti for approximately a two-week period. Information regarding the Haiti program can be obtained in the Office of International Programs, 1st floor Mellon Hall.

Japanese Studies Program (Fall Term)
In partnership with Doshisha Women's College in Kyoto, Japan, Chatham offers students a unique opportunity to participate in the Japanese Studies program at Doshisha each fall term. The program offers Chatham women a cultural immersion experience and provides both introductory language courses and courses in Japanese culture and society, all taught in English. Students not only study in the classroom but also take field trips and experience life through home stays. A limited number of scholarships are available from Doshisha. Students pay the regular Chatham tuition for the term and all financial aid will apply. More information is available though the Office of International Programs, 1st floor Mellon Hall.

Costa Rica: Institute for Central American Development Studies (ICADS) (Spring Term)
Established in 1998, the ICADS program combines academic, language training and service learning and in field opportunities. It is a for-credit, full time program offered each spring term.

“The ICADS study abroad program is great... the staff was extremely helpful and understood problems and desires and worked hand in hand with each other to develop a personal program that was both suitable, enjoyable, and educational for the student. The semester program included a month of intensive Spanish training and classes in Anthropology and Women's Studies, among others. The program ended with a field trip to Nicaragua and is followed by papers and presentations on individual internship experiences.” (From a past participant)

There is a two-part application process. First, students participate in a competitive Chatham application process. Second, a student applies to ICADS directly in a selective process. Students pay the current Chatham University tuition, and room and board, while participating in ICADS and all financial aid will apply.

For more information contact Karen Goldman, associate professor of languages or the International Programs Office.

France: French Study in Angers, Centre International des Etudes Francaises (CIDEF)
Established in 1994, the CIDEF program offers total cultural and language immersion; students are taught in French by French professors. One or two Chatham upper class women have regularly participated in this program since it began. It is a full-time, for-credit program offered in the spring term.

“I learned more French in four months than I did in the seven years that I studied in the US. My trip to France was the best thing I have ever done in my life so far. Not only did I improve my French speaking skills, I matured as an individual and gained self-confidence that I brought back with me to Pittsburgh and continue to use.” (From a past participant)

A student must have at least one year of college-level French to apply. There is a two-part application process. First, a student participates in a competitive Chatham application process. Second, a student applies to CIDEF directly. Students pay the current Chatham University tuition, and room and board, while participating in CIDEF and all financial aid will apply.

For more information contact Janet Walker, professor of modern languages, or the International Programs Office.
London, England: Hansard Scholars Program

Organized in association with the London School of Economics and Political Science, the Hansard Scholars Program combines academic class work, individual research, and an internship in the British House of Commons or House of Lords or for a politically related organization. This is a for-credit, one term program.

“As a Hansard Scholar, students have a phenomenal opportunity to intern with Member of Parliament or at corporations, like the BBC.” (From a past participant)

Students apply directly to the Hansard Scholars Office. Applications may be obtained on line at www.hansardsociety.org.uk or by contacting the Pennsylvania Center for Women, Politics, and Public Policy.

Students pay tuition costs set by this institution. For current costs, please contact the Pennsylvania Center for Women, Politics, and Public Policy, Braun Hall 2nd floor.

Korea: Seoul Women’s University, Seoul, Korea

The sister school relationship was established in 1998 offering a one-month summer program conducted in English. The program focuses on Korean cultures, politics, history and economics.

“I liked the mix of classroom and interactive learning. It was interesting to see a modern Asian city thriving in the midst of ancient ruins all around the city. The program exposed us to a wide array of cultural areas.” (From a past participant)

Students are notified of application procedures and deadlines in January for the following summer. Chatham University nominates qualified students to Seoul Women’s University.

The registration fee of about $200, airfare (estimated $1,000-1,2000 round trip) and incidental expenses are the responsibility of the student. Other costs are covered by a scholarship from Seoul Women’s University. For more information contact the International Programs Office, first floor Mellon Center.

Italy: The American University in Rome

Students can participate in this study abroad program for a semester (fall or spring) or for an entire academic year in a variety of liberal arts fields, including the languages. Courses are taught in English by European and American professors. Only minutes from the city center, the university is located on the highest hill of Rome, the Janiculum, and is across from a public park, Villa Sciarra. Student housing in apartment buildings around the city is arranged by the university.

Students apply through the Office of International Programs by March for the fall term or academic year and by the end of September for the Spring term.

Tuition and housing costs are the same as a semester at Chatham (students are responsible for their own meals). All financial aid will apply to this program. Additional costs include airfare (estimated at $700), books, daily transportation, insurance and some of the fieldtrips.

Bulgaria: The American University in Bulgaria at Blagoevgrad

The university combines the traditions of European higher education with the vitality of an American liberal arts curriculum for visiting students to study for a semester or an academic year. This study abroad program is most appropriate for students with a specific interest in the Southeast European region, history or political science. Courses are taught in English by European and American professors. The university was founded in 191 and is located in Blagoevgrad, a cultural and economic center close to the Rila and Pirin Mountains, 60 miles south of Sofia, the capital city.

Students may apply to the American University of Bulgaria through the Office of International Programs at Chatham. Final admission to this study abroad program will be determined by AUBG.

Tuition is around $6,000 per term; students are responsible for housing, meals, and additional costs of insurance and books. Students’ financial aid from federal and state sources will apply.

Food Services

The goal of Parkhurst Dining Services at Chatham is to provide the highest quality food and service at a reasonable cost for students, faculty and staff. The student board program is arranged on a cash equivalency program to provide longer meal hours and more flexible options for meals. Three board plans are available to students: 19 meals a week with $50.00 in flex dollars, 14 meals a week with $100.00 in flex dollars, or 10 meals a week with $200.00 in flex dollars. Chatham University also offers alternative dining in the snack bar. A cash equivalency amount is available for lunch and dinner and is posted in the facility.
The campus has four residence halls and three apartment buildings, which provide residence for just over 400 students. Fickes Hall is home to just over 100 students living in singles, double, triples, and quads. Laughlin House, the Intercultural Residence Hall, is a special housing option available to all students. The community of students that choose to live in Laughlin come together to explore the world through programs, field trips, etc. that focus on intercultural and international topics. Laughlin is an historic mansion, which houses 30 students. Rea House, also an historic mansion, provides a home to over 25 students during the academic year. Woodland Hall houses just over 100 upper class students in traditional style arrangements. Chatham and Chung Apartments offer apartment-style living to upper class students. Linzer Apartments is designed to provide an independent living option for graduate or Gateway students. There are 24 one-bedroom, unfurnished apartments in Linzer.

All the residence halls have common space for community gathering and for watching cable TV. Vending machines can be found in each hall as well as washers and dryers for laundry. While telephone service is arranged through the Business Office for the residence halls and apartments, students must bring their own telephone unit for personal use and need to dial and need to dial a toll free number to make off-campus phone calls. Each hall is also equipped with a 24-hour computer lab.

Residence Life Staff

The director of residence life manages the residential program with the assistance of the professional and paraprofessional staff. Each residence hall is managed by a live-in graduate resident director (GRD), who is available to provide counseling and advice, to supervise the resident advisors (RA’s) within a building, to manage facilities, to enforce community standards, and to provide emergency coverage to address other major issues within the residence areas. Professional staff members work cooperatively with Public Safety as well as Facilities Management to provide a safe and secure living environment for all residents. These staff maintain their apartments as private residences throughout the year (as such, they are not subject to the same residence policies as undergraduate students.)

Resident advisors (RAs) are undergraduate student leaders who have a strong interest in helping other students and would like to assist you in having a successful year in your room and residence hall. Resident advisors play an important role in the residence life program at Chatham. Your RA is your guide to residence hall living. These upper class students will make every effort to work with you and your community to establish guidelines and living agreements that are comfortable for everyone. RAs are trained to arrange activities, maintain community standards, act as an educator in the hall, and provide advice and support. For instance, if you have a roommate concern, seek your RA for assistance. If she is unable to assist you in the best way possible, she will help you find the assistance you need. These leaders play a vital role in helping to ensure that students can sleep, study and live in a respectful environment.

Resident Student Association

The Resident Student Association (RSA) is the residence hall governance system at Chatham. RSA functions as a committee under the Chatham Student Government and provides recreational, informational, and social programs to the benefit of all resident students.

House Olympics Committees

A House Olympics Committee (HOC) is found in each living area and is comprised of residents interested in providing leadership for their house participation in numerous competitions throughout the year. Any resident with enthusiasm and house spirit is invited to serve on their HOC. Please see you GRD or RA for more information on getting involved.

Residence Hall Policies and Procedures

As with any community, certain standards of behavior and living exist to assure the safety and welfare of all community members. As an educational institution, Chatham is committed to providing a learning environment that respects individuality as well as community purpose. Clearly, the primary purpose shared by all community members is the pursuit of knowledge through education in and out of the classroom.
1. Fall-term first-year students are not permitted to have overnight male and/or female guests until the evening of the traditional Fickes Eggnog (the first Friday of December). This includes family members. This policy is firm unless there are unusual circumstances, which are approved by the building’s GRD. This includes Chatham students sleeping over in other students’ rooms and family members.

2. Guests of fall-term, first-year students must leave the residence hall by midnight on Sunday night through Thursday night and by 2:00 a.m. on Friday and Saturday nights. Guests may not return to campus until at least 8:00 a.m. the following day.

3. All other visitation regulations apply to first-year students.

Two Year Residence Campus Policy
Students must live on-campus for their first two years in college. First and second year students are only allowed to live off-campus if they are living with family in the Pittsburgh area. Documentation must be provided to the Office of Residence Life. Students found to not be residing with family will face disciplinary review and fines up to the cost of housing.

Room Selection
Chatham University Residence Life program offers a choice of several campus residential options, each with it’s own special features. The room selection process, based upon seniority and a random lottery number, gives students the opportunity to select a room assignment in the living area that best suits her needs and preferences. No guarantee is made, however, that students will be housed in their area of preference. Specific information will be distributed to students during the spring term that further explains the Room Selection process. As always, students should be more concerned with whom they live with, instead of simply where they live.

Students needing special housing based on dietary or medical needs must submit proper documentation as soon as there is a problem for the University to be aware and before the time of room selection. The director of health services, director of counseling services and/or the director of residence life will jointly approve these requests. Students should allow up to one month for a final decision to be made for special needs. Only full-time registered students are eligible to participate in Room Selection and to live on campus. By participating in room selection and signing a housing contract, students agree to abide by all University policies and procedures. The housing contract extends for the full academic year and cannot be broken at any time. Students not in good financial standing, as determined by the Office of Student Accounts, will have their housing assignments deleted.

Medical Singles Policy
Chatham University students are encouraged to take full advantage of the residential experience by sharing rooms with other Chatham women and first-year students living on campus are required to live with a roommate. However, Chatham does recognize that rare occasions do exist in which students may be faced with extreme conditions that make sharing a room a hazard to their health. In these cases, students can request to be assigned or moved to a “medical single” – that is a single room reserved on campus for students with unique needs. Because cases which warrant medical singles are rare and extreme, students will need to follow specific procedures to request a medical single and will need to plan well ahead of their arrival at Chatham University. The following procedure is in place for students who face life-threatening conditions that require their assignment to a medical single during their study at Chatham University:

1. The student needs to provide a written request for a medical single, addressed to the director of residence life.

2. The students must make an appointment with health or counseling staff at Chatham University to review her request for a medical single.

   **Medical conditions:** In addition to submitting the necessary paperwork, students must make an appointment with a physician on staff at Chatham University for a medical single evaluation. It is the students’ responsibility to make this appointment early and to arrange for transportation to campus for their medical evaluation.

   **Psychiatric conditions:** In addition to submitting the necessary paperwork, students must give consent to the director of counseling services to consult with the students’ treatment team(s) (psychiatrist, psychologist, therapist or counselor). The director of Counseling Services will then assess the students’ need for a medical single.

3. The student needs to provide written documentation to health or counseling staff from the student’s treatment team that details the condition. Documentation must include a consent form signed by the student that would allow health and counseling staff at Chatham University to consult with the student’s treatment team.

Upon complete review, the director of health services or the director of counseling services in conjunction with the director of residence life and the vice president for student affairs will decide if a student’s condition
warrants need for a medical single room on campus. Questions regarding Chatham's revised Medical Singles Policy can be addressed to the director of residence life at 412-365-1518.

University Break Periods
The University observes several break periods throughout the year. Fickes, Rea, Laughlin and Woodland Halls are officially closed after final exams at the end of Fall term and reopen for the January term after the New Year holiday. The Chatham Apartments, Linzer Apartments, and Chung Apartments will remain open during the Winter Break and residents of Rea and Laughlin Houses with approval for Winter Break Housing may remain in their houses. (International students only.) Dining services are not provided to students remaining on campus during Winter Break, so students should plan accordingly.

Early Arrivals
Students may not return to campus before published move-in dates in August or January without permission of the Office of Residence Life. Only students restricted by travel arrangements and pre-approved students who have a significant and critical role in the opening of the academic term will be allowed to return to campus prior to opening day. Students who arrive early without permission will not be issued a key, will not be given access to the room, and will be asked to vacate the premises by University officials. Students and their families are expected to plan work schedules, vacations, etc., around the University move-in dates and times.

Late Stays
Students are required to vacate their rooms within 24 hours after their last final exam. Failure to leave within this timeframe will result in disciplinary action and being asked to vacate the premises by University officials. Travel plans should be made well in advance; exceptions will not be made because of poor planning.

Winter Break
Chatham's residence halls (excluding the Chatham Apartments) only close during the academic year during Winter Break. During this time Fickes and Woodland Halls are closed to all students and Rea and Laughlin Houses remain open only to International residents who can not go home for the break and do not have alternative housing available to them. If you think you may need housing at any time during Winter Break, please contact the Office of Residence Life by December 1 at 412-365-1518. Students approved for Winter Break housing will need to reside in Laughlin or Rea House during the entire academic year or to temporarily relocate to Rea or Laughlin House during Winter Break. Failure to request Winter Break housing before students move into fall housing will likely result in future requests being declined due to lack of living space available. Food service and residence life staff may not be available during winter break and students are responsible for making their own provisions.

Vaccination Policy
The College and University Student Vaccination Act of 2002 states that all students residing in a campus housing unit of an institution of higher education receive a one-time vaccination against meningococcal disease or sign a waiver refusing the vaccine stating the reason for refusal after they have been provided with information on the risks associated with meningococcal disease and the effectiveness of the vaccine. Each student must present either the date of their vaccine or waiver to the Office of Health Services. Should a student require more information, contact health services at 412-365-1238. Students not abiding by this policy may be asked to leave the campus immediately.

Insurance
The University is not responsible for theft or destruction of personal property. It is highly recommended that valuables are covered by homeowner's insurance policy or renter's insurance.
The Chatham Family & Friends Association (CFFA) of Chatham University exists to promote goodwill and communication between Chatham College for Women and the parents, families and friends of Chatham students. Its goals are to keep parents informed about the College's activities and to engage parents, family members and friends in activities that will enhance their student's education experience and the reputation and future of the University.

All parents and individuals who serve in a guardianship role to a current Chatham student are welcome as members of the CFFA as soon as the student deposits for their first year, and membership renews in accordance with the student's continued enrollment at the University.

CFFA Program Highlights:
- Welcome letter mailed in August to all new parents (1st year and transfer students)
- CFFA Handbook and other resources to enhance your connection to your student's college experience
- Subscriptions to regular University communications including The Recorder, Chatham InSight and e-News
- Special on-campus discounts
- Temporary privileges in the Athletic and Fitness Center when on campus for CFFA-sponsored activities
- Accommodations in the University's Gate House at the "CFFA" rate. (Subject to availability. The University reserves the right to make alternative arrangements if the Gate House is needed for University business.)
Chatham University parents a strong tradition of love and support for the University. With the rising costs of pursuing an education, parental support is becoming an even greater element to the success of the Annual Fund than ever before. A key part of the Chatham Annual Fund, the Chatham Parents Program delivers flexible dollars to support unique programs and opportunities that make the Chatham experience so special and provide Chatham students with transformative life experiences. With the support of Chatham parents, as well as Chatham alumnae, graduate alumni and friends, the Annual Fund provides a reliable source of immediately expendable income to:

- Provide financial aid
- Develop new academic initiatives
- Update laboratory equipment
- Build library resources
- Maintain campus facilities
- Attract and retain respected faculty

Working in conjunction with the Chatham Family & Friends Association, volunteers to the Chatham Parents Fund educate other parents about the operating needs of the University. Since tuition pays for less than half of the cost of an undergraduate education, the remainder of Chatham's operating budget comes from income generated from Chatham's endowment, corporate and foundation grants, and most importantly, the generous annual support of alumnae, graduate alumni, friends and parents.

Because Chatham's operating income derived from endowment is less than its peer colleges, gifts to the Annual Fund become even more critical. Gifts to the Parents Fund at Chatham, made as early as possible in the academic year, are immediately applied to help current young women studying here. They have a direct and positive impact for today's Chatham students!

Contact Name: Heather Johanson, Director of Annual Giving Programs

Phone: 412-365-1262

Email: hjohanson@chatham.edu
pittsburgh resources

Student Guide to Pittsburgh ........................................ www.studentguidetopittsburgh.com
Pittsburgh Chamber of Commerce .......................... www.pittsburghchamber.com

Shopping

Monroeville Mall .......................................................... 412-373-0374
   Monday through Saturday, 10 a.m. - 9:30 p.m; Sunday, Noon - 6 p.m.
Century III Mall .......................................................... 412-653-1220
Eastland Mall & Marketplace ........................................ 412-678-8050
Galleria at Pittsburgh Mills
   Monday through Saturday, 10 a.m. - 9:30 p.m.; Sunday, 11 a.m. - 7 p.m
North Hills Village Mall ................................................ 412-366-2250
Parkway Center Mall ................................................... 412-922-1741
Robinson Town Centre .................................................. 412-391-7887
   Monday through Saturday, 10 a.m. - 9:30 p.m; Sunday, 11 a.m. - 6 p.m.
Ross Park Mall ............................................................. 412-369-4400
Grove City Outlet Mall .................................................. 888-545-7221
   Monday through Saturday, 10 a.m. - 9 p.m; Sunday, 11 a.m. - 6 p.m.
Shadyside Shopping – Walnut Street .......................... http://www.shadysideshops.com

Museums

The Andy Warhol Museum ............................................ 412-237-8300
   Tuesday through Sunday, 10 a.m.-5 p.m.; Friday, 10 a.m.-10 p.m.
   Student Admission: $4; Friday from 5 p.m. - 10 p.m.: $3
Mattress Factory ......................................................... 412-231-3169
   Tuesday through Friday 10 a.m.-5 p.m.; Saturday, 10 a.m.-7 p.m.;
   Sunday 1 p.m.-5 p.m.
   Student Admission: $4; Thursdays are free
   Closed the month of August
Carnegie Museum of Art/Carnegie Museum of Natural History ........................................ 412-622-3131
   Tuesday through Saturday: 10 a.m-5 p.m.; Sundays, 1-5 p.m.
   Student Admission: $5
Frick Art and Historical Center .................................... 412-371-0600
   Tuesday through Saturday 10 a.m.-5 p.m.; Sundays, Noon-6 p.m.
   Student Admission: $8 for tours

Local Attractions

Carnegie Science Center ............................................... 412-237-3400
   Sunday through Thursday: 10 a.m.-5 p.m.; Friday-Saturday, 10 a.m.-7 p.m.
   Closed Thanksgiving, Christmas, New Year’s Day
Heinz Pittsburgh Regional History Center
   1212 Smallman Street (Strip District) ................................ 412-454-6000
   Monday through Sunday: 10 a.m.-5 p.m.
   Student Admission: $4
Phipps Conservatory and Botanical Gardens .................. 412-622-6914
   Tuesday through Sunday: 9 a.m.-5 p.m; Friday, 9 a.m.-9 p.m.
   Student Admission: $4
National Aviary in Pittsburgh ........................................................................................................................................ 412-323-7235
Monday through Sunday: 9 a.m.-5 p.m., Closed Christmas Day
Admission: $5

Pittsburgh Zoo and Aquarium ................................................................................................................................. 412-665-3640 or 1-800-474-4Zoo
Winter hours: (Labor Day thru Memorial Day) 9 a.m.-5 p.m.
Admission: $6
Summer hours: 10 a.m.-6 p.m.
Admission: $8

Sandcastle Water Park .............................................................................................................................................. 412-462-6666
100 Sandcastle Drive, Homestead, PA 15120

Kennywood Amusement Park .................................................................................................................................. 412-461-0500
4800 Kennywood Blvd., West Mifflin, PA 15122

TV Stations

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<tr>
<td>ABC</td>
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</tr>
<tr>
<td>NBC</td>
<td>WPXI</td>
<td>11 (12)</td>
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<tr>
<td>PBS</td>
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<td>13 (9)</td>
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<tr>
<td>UPN</td>
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<td>22 (15)</td>
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<tr>
<td>FOX</td>
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<td>53 (7)</td>
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<tr>
<td>Cornerstone</td>
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<td>Pittsburgh Community</td>
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FM Radio Stations

<table>
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<tr>
<th>Frequency</th>
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<tr>
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<td>Classical</td>
<td>96.1 Pop/Rock</td>
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<td>90.5</td>
<td>Jazz/ NPR</td>
<td>96.9 Classic Rock</td>
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<tr>
<td>91.3</td>
<td>Independent Public Radio</td>
<td>99.7 Soft Rock</td>
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<tr>
<td>92.9</td>
<td>Lite Music</td>
<td>100.7 80's, 90's, and today</td>
</tr>
<tr>
<td>93.7</td>
<td>Rock</td>
<td>102.5 Classic Rock</td>
</tr>
<tr>
<td>94.5</td>
<td>Oldies</td>
<td>105.9 Alternative</td>
</tr>
</tbody>
</table>

Local College Broadcast Stations

670 AM     Point Park College
92.1 FM    University of Pittsburgh
88.3 FM    Carnegie Mellon University

Theatres *(may have student discounts for tickets)*

Byham Theater.......................................................................................................................................................... 412-456-2570
Fort Duquesne Boulevard & Sixth Street, Pittsburgh, PA 15222 (Downtown)

City Theatre .......................................................................................................................................................... 412-431-2489
1300 Bingham and 13th Street, Pittsburgh, PA 152xx (South Side)

The Benedum Center for the Performing Arts........................................................................................................ 412-456-2670
719 Liberty Ave., Pittsburgh, PA 15222 (Downtown)

Pittsburgh Public Theatre........................................................................................................................................ 412-316-1600
O’Reilly Theatre, 821 Penn Avenue, Pittsburgh, PA 15222 (Downtown)

Heinz Hall/ Pittsburgh Symphony............................................................................................................................ 412-392-4900
600 Penn Ave., Pittsburgh, PA 15222 (Downtown)

Pittsburgh Opera .................................................................................................................................................... 412-281-0912
711 Penn Ave., Pittsburgh, PA 15222 (Downtown)

Kuntu Repertory Theatre....................................................................................................................................... 412-624-7298
230 S. Bouquet St., Pittsburgh, PA 15213 (Oakland)

Pittsburgh Ballet Theatre........................................................................................................................................ 412-281-0360
2800 Liberty Ave., Pittsburgh, PA 15222 (Downtown)
Local College Theatres
University of Pittsburgh ................................................................. 412-624-PLAY
   Stephen Foster Memorial Theatre, Forbes Avenue, Pittsburgh, PA 15260 (Oakland)
Point Park College Theatre Company .............................................. 412-621-4445
   Pittsburgh Playhouse Center, 222 Craft Ave., Pittsburgh, PA 15213 (Oakland)
Carnegie Mellon Drama .................................................................... 412-268-2392
   Kresge Theatre, Purnell Center, Pittsburgh, PA 15213 (Oakland)
Carlow College .................................................................................. 412-578-6000
   Antonian Theatre, 3333 Fifth Ave., Pittsburgh, PA 15213 (Oakland)

Parks
Mellon Park ...................................................................................... 412-361-0873
   Fifth and Penn Avenues
Frick Park ......................................................................................... 412-422-6536
   S. Braddock and Forbes Avenues
Schenley Park ................................................................................... 412-422-6547
   Schenley Drive
Schenley Park Ice Rink ...................................................................... 412-422-6523
   November through March
   College ID Nights: $2.50
   Tuesday, 9:30 - 11:30 p.m.; Wednesday, 1:30 - 3:30 p.m.; Sunday, 7 - 9 p.m.

Transportation
Port Authority Transit (PAT) – public bus .......................................... 412-422-2000
   www.ridegold.com
   Schedules available at the Info center by Anderson Dining Hall
   Adult one-way fare: $1.60 (Discounted passes available for students at the bookstore)
Taxi Service
   Yellow Cab Company .................................................................. 412-665-8100
   Checker Cab Company ............................................................... 412-381-5600
Greyhound ....................................................................................... 412-392-6513
   Pittsburgh station: 990 2nd Avenue, Downtown
   Fare and schedule information .................................................. 800-231-2222
Amtrak Train ..................................................................................... 412-471-6172
   Pittsburgh station: Liberty Avenue, Downtown
   Fare and schedule information .................................................. 800-872-7245
Major Airlines
   American Airlines ................................................................. 800-433-7300
   Continental .............................................................................. 800-525-0280
   Delta ......................................................................................... 800-221-1212
   Southwest .............................................................................. 800-435-9792
   United ..................................................................................... 800-241-6522
   US Airways ............................................................................ 800-428-4322
Duquesne and Monongahela Inclines ................................................. 412-442-2000
   Station Square, Mt. Washington
   Monday through Saturday, 5:30 p.m. - 12:45 a.m
   Sunday and holidays, 8:45 - 12 a.m.
   Adult one-way fare: $1.60 (Student discounts given)

Movie Theatres
AMC Loews Waterfront Theatre ....................................................... 412-462-6384
   300 Waterfront Drive W, Homestead, PA 15120
   http://enjoytheshow.com/waterfront/
Cinematic Squirrel Hill Theatre .............................................................. 412-421-7900
5824 Forward Ave., Pittsburgh, PA 15217 (Squirrel Hill)

Cinematic Manor Theatres ................................................................. 412-422-7729
1729 Murray Ave., Pittsburgh, PA 15217 (Squirrel Hill)

Southside Works Cinema ................................................................. 412-381-7335
28th St., Pittsburgh, PA (South Side)

Bookstores
Barnes & Noble
1723 Murray Avenue, Pittsburgh, PA 15217 (Squirrel Hill) .................. 412-521-1151
Waterfront, 100 West Bridge Street, Homestead, PA ......................... 412-462-5743
www.bn.com

The Book Center, The University of Pittsburgh ................................. 412-648-1455
4000 Fifth Avenue, Pittsburgh, PA 15213 (Oakland)
Monday through Thursday, 8:30 a.m.-8 p.m.;
Friday and Saturday, 9 a.m.-5 p.m.

Jay's Bookstall .................................................................................. 412-683-2644
3604 Fifth Avenue, Pittsburgh, PA 15213 (Oakland)

Pharmacies
Giant Eagle Market District .............................................................. 412-421-2896
5550 Centre Avenue, Shadyside
Monday through Friday, 9 a.m.-10 p.m.; Saturday, 9 a.m.-8 p.m.;
Sunday, 9 a.m.-6 p.m.

Giant Eagle ....................................................................................... 412-682-5466
1901 Murray Avenue, Squirrel Hill
6 a.m.-12 a.m.

CVS ................................................................................................. 412-521-5690
5600 Wilkins Avenue, Squirrel Hill
Monday through Saturday, 8 a.m.-8 p.m.; Sunday, 9 a.m.-5 p.m.

Eckerd .............................................................................................. 412-521-3288
1936 Murray Avenue, Squirrel Hill

Rite-Aid ............................................................................................ 412-521-3900
1912 Murray Avenue, Squirrel Hill
Monday through Saturday, 9 a.m.-9 p.m.; Sunday and holidays, 9 a.m.-5 p.m.

Rite-Aid ............................................................................................ 412-681-5144
5504 Walnut Street, Shadyside
Monday through Saturday, 9 a.m.-9 p.m.; Sunday and holidays, 9 a.m.-5 p.m.

Places of Worship
Baptist
Bethany Baptist Church, 7734 Tioga Street, Homewood .................... 412-242-3255
Sunday: 7:30 a.m., 9:30 a.m., 11:30 a.m.

Mt. Ararat Baptist Church, 271 Paulson Avenue, East Liberty ............ 412-441-1800,

Catholic (Byzantine Rite)
Holy Spirit Byzantine Church, 4815 Fifth Avenue, Oakland ............... 412-687-1220
Sunday: 10 a.m.

Catholic (Roman)
Sacred Heart Catholic Church ......................................................... 412-661-0187
Shady Avenue and Walnut Street, Shadyside
Saturday: 6 p.m.; Sunday: 8 a.m., 9:30 a.m., 11:30 a.m., 7:45 p.m.

Episcopal
Calvary Episcopal Church, 314 Shady Avenue, Shadyside .................. 412-661-0120
Sunday: 8 a.m., 10 a.m., 12:15 p.m.
Greek Orthodox
St. Nicholas Greek Orthodox Church, 419 S. Dithridge, Oakland ........................................ 412-682-3866
Sunday: 9:30 a.m.

Interdenominational/Interracial
Community of Reconciliation .................................................. 412-682-2751
100 N. Bellefield (corner of Fifth Avenue)

Islamic
Islamic Center, 4100 Bigelow Blvd., Oakland ............................................... 412-682-5555
Friday: 1 p.m.

Jewish, Conservative
Tree of Life, 5898 Wilkins Avenues, Squirrel Hill ........................................ 412-521-6788
Monday through Thursday: 7:30 a.m.; Friday: 8:15 a.m.
Saturday: 9:45 a.m., 5:30 p.m.: Sunday, 9 a.m., 7:30 p.m.

Jewish, Orthodox
Poale Zedek, 6318 Phillips Avenue, Squirrel Hill ........................................ 412-421-9786
Monday through Thursday: 6 a.m., 8 a.m.; Friday: 1 p.m., 7 p.m.;
Sunday: 7:30 a.m., 8:30 a.m., 7:40 p.m.

Jewish, Reformed
Temple Sinai, 5505 Forbes Avenue, Squirrel Hill ........................................ 412-421-9715
Monday, 5:30 p.m.; Thursday, 7:15 p.m.; Friday, 9 p.m.
Saturday, 8:30 a.m., 10:30 a.m.

Lutheran
Lutheran University Center, Heinz Chapel, Forbes Avenue, Oakland ................. 412-682-6886
Sunday: 8:30 p.m., 11:00 a.m.

Mennonite
Pittsburgh Mennonite Church ................................................................. 412-421-8007
4005 Murray Avenue, Greenfield
Sunday: 10:30 a.m.

Methodist
First United Methodist Church, Center and S. Aiken Avenues, Shadyside ............. 412-681-4222
Sunday: 9 a.m., 11 a.m.

Pentecostal
Pentecostal Temple Church of God, 6300 East Liberty Boulevard, East Liberty .... 412-361-7000
Tuesday: 7:30 p.m., Sunday: 10 a.m., 7:30 p.m.

Presbyterian
Shadyside Presbyterian ................................................................. 412-682-4300
5121 Westminster Place., Shadyside
Sunday: 11 a.m.

Third Presbyterian Church, Fifth and S. Negley Avenues, Shadyside ................. 412-661-4710
Sunday: 10 a.m.

Quaker
Friends Meeting House .............................................................. 412-683-2669
4836 Ellsworth Avenue, Oakland
Sunday: 10:30 a.m.

Unitarian
First Unitarian Church, Morewood and Ellsworth Avenues, Oakland ................. 412-621-8008
Sunday: 10 a.m.

In addition, reference Chatham's online directory at http://www.chatham.edu/general/directory/.