

Chatham University
MSCP Practicum/Internship Contract

This agreement is made on _____ by and between the Masters in Counseling Psychology Program (MSCP), Chatham University and _____.

The agreement, to accept practicum/internship student _____, will be effective for a period from _____ to _____ for _____ hours per week.

Purpose

The purpose of this agreement is to provide a qualified graduate counseling student with a practicum/internship experience in the field of counseling psychology.

The Masters in Counseling Psychology Program agrees to:

1. Assign a Program Professor liaison to facilitate communication between the College and site;
2. Ensure the Student has met all qualifications necessary to begin the Practicum or Internship;
3. Notify the student that he/she must adhere to the administrative policies, rules, standards, schedules, and practices of the site;
4. Ensure that the Program Professor be available for consultation with both Site Supervisor and Trainees during the semester;
5. Take responsibility for the assignment (in consultation with the site supervisor) of the Practicum or Internship final grade.
6. Provide weekly group supervision.

The Practicum/Internship Site agrees to:

1. Assign an on-site supervisor who has a minimum of a master's degree in counseling psychology or a related field; a minimum of two recent years of post-masters professional experience and the time and interest to supervise the student intern. The supervisor must be licensed or appropriately credentialed.
2. Provide face-to-face supervisory contact of at least one hour per week, which involves some examination/direct observation of the student's counseling abilities.

