Students who receive merit scholarships from Chatham University, must maintain a 2.8 cumulative grade point average in order for the scholarship to be renewed. Students must be enrolled full-time (12 credits) each term to receive any financial aid from Chatham University.

Academic records for students who receive merit scholarships are reviewed by the Office of Financial Aid after the student has completed at least two terms. If after two terms, the student does not have a cumulative GPA of at least a 2.8; students will be notified in writing that they have not met the scholarship requirements. Students will be notified if their cumulative GPA is below a 2.8, and that they have one additional semester in which they will still receive the merit scholarship. In the letter it is indicated that the student is below the cumulative GPA requirement, and they must achieve a cumulative GPA of a 2.8, after the third term. If the student does not achieve the GPA required after the third term, the merit scholarship will not be awarded until the student has achieved a 2.8 cumulative GPA.

Students are only permitted to receive financial aid from Chatham University for a total of eight terms of full-time study.

Please note that if a student is below a 2.00 cumulative GPA or they have not completed 12 credits a term, they will be placed on financial aid probation.

THE APPEAL PROCESS

A student whose merit scholarship has been terminated may appeal the decision by:

1) Writing a letter explaining the basis for the appeal – outlining the extenuating circumstances that led to the failure to meet the GPA requirements. (Please provide supporting documentation from physicians, parents, etc.)

2) Providing a statement regarding how she will be able to re-establish Satisfactory Academic Progress.

All statements must be submitted to: Director of Financial Aid/Appeal Committee
Chatham University, Woodland Road, Pittsburgh, PA 15232

Upon review of the letter of appeal, the student will be notified in writing of the decision. Appeal decisions are reviewed by the financial aid appeals committee. Filing an appeal is not a guarantee that it will be approved and the scholarship re-instated.