Agreement To Offer an Accelerated Masters Program Between 
H. John Heinz III School of Public Policy and Management at Carnegie 
Mellon University and Chatham College

Objective
This agreement is intended to enable qualified Chatham College students to complete a 
bachelor’s degree at Chatham and a master’s degree at the Heinz School in five years by 
counting upper-level courses taken in the senior year at Chatham towards the student’s 
master’s degree and courses taken at Carnegie Mellon toward the student’s undergraduate 
degree. Chatham students can complete any of the following master’s degrees at the 
Heinz School in the 4+1 format:
- Master of Science in Public Policy and Management
- Master of Science in Healthcare Policy and Management
- Master of Information Systems Management
- Master of Arts Management
- Master of Science in Educational Technology Management

Curriculum
Heinz and Chatham personnel will develop a list of courses that Chatham students must
have completed prior to taking courses at Heinz including pre-requisite and co-requisite
courses. All Chatham courses eligible for transfer must be approved upper level courses
in order to count towards the Heinz degrees. During the senior year at Chatham, students
will take up to four courses at the Heinz School as conditionally admitted students,
subject to the approval of the Heinz School advisor. For Heinz programs that require a
summer internship, students must complete the internship during the summer following
the granting of their Chatham bachelor’s degree.

Admission
Students will be admitted to the 4+1 option in either of two ways:
1. At the time of their undergraduate admission. Chatham and Carnegie Mellon will
   conditionally admit qualified first-year undergraduate students to the 4+1 option with
   the understanding that they will have to meet the following criteria in order to be fully
   admitted to a masters program at the Heinz School. The student must:
   - Have earned a 3.00 cumulative GPA by the end of the junior year.
   - Have earned a “B+” or better in each of the Chatham upper level courses
     specified as transfer courses.
   - Provide positive letters of recommendation from two Chatham faculty members.
   - Earn a “B” or better in each of the courses completed at the Heinz School during
     the student’s senior year at Chatham.
   - Complete a Heinz School application form.
   - Conduct a personal interview with Heinz School administrators.
   - Have earned an average of B+ in all pre-requisite and co-requisite courses.
   - Submit a final Chatham transcript to Carnegie Mellon.
2. Chatham students not given a conditional early admission to the Heinz programs, but who meet all the requirements for admission, may still apply for admission to the 4/1 option in their junior year. They will be evaluated on an individual basis.

Advising
- Chatham advisors will be responsible for guiding students' plans of study so that they can meet pre-requisite and co-requisite course requirements in a timely fashion.
- Chatham advisors will encourage students to apply to graduate schools other than CMU in case students do not achieve full acceptance at the Heinz School.
- Heinz School personnel will assign Chatham students a Heinz faculty advisor based on the personal interview.
- Heinz School personnel will conduct information sessions at Chatham twice a year.

Cost
Neither Chatham College nor Chatham students will incur any additional costs while an undergraduate student at Chatham.
- Chatham students will register as full-time students at Chatham during the senior year, but will also register for up to 2 courses per term (fall and spring) at the Heinz School through the PCHE agreement. The maximum units allowed under PCHE will be increased for students in the AMP program.
- After receiving the baccalaureate degree at Chatham and being fully accepted into the Heinz School, students will be responsible for paying all subsequent tuition for two semesters of full-time study and all fees required by Carnegie Mellon.
- This agreement presumes a total of 20 students, with no more than 5 in each Heinz School masters degree program. Should the numbers be higher, revenue and enrollment issues will be reconsidered.

For the Heinz School:

[Signature]

Acting Dean 11/12/03
Title

For Chatham College:

[Signature]

VPAA 11/6/03
Title