



TUITION PAYMENT PLAN

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The Chatham University Tuition Payment Plan is a semester based, interest-free payment program that allows students to finance tuition and fees over four monthly installments. Designed to ease the burden of paying for college, this payment plan helps many Chatham students and families pay the balance due each term that is not covered by financial aid assistance. The program is managed through Educational Computer Systems, Inc. (ECSI) on behalf of Chatham University.

ELIGIBILITY

To enroll in the Tuition Payment Plan, students must be registered for classes and be in good financial standing with the University. The Tuition Payment Plan is offered for the fall and spring terms. Students are required to apply online for the plan prior to the tuition due date for that term.

CHARGES AND FEES

There are no finance charges associated with the Tuition Payment Plan provided established monthly payments are received by ECSI as scheduled. An application fee of \$25 is due at the time of enrollment.

A late payment fee of \$35 will be assessed for any payment not received by the invoice due date. In addition, a \$50 fee will be assessed for payments returned for any reason.

Any unpaid balance remaining on an account at the end of a term will be referred to collections and is subject to interest at a rate of 15% APR. In addition, late fees and collection costs may be assessed.

HOW TO APPLY

Please access the online application at <https://borrower.ecsi.net/> to apply for the Tuition Payment Plan. Questions regarding the application process can be directed to ECSI by e-mailing cservice@ecsi.net, or by calling 866-927-1438.

You will need to use the information from your estimated bill to determine the total amount to finance. If you need a copy of your estimated billing statement, please send an e-mail request to studentaccounts@chatham.edu.

Upon receipt of your completed application, initial payment, and application fee, ECSI will review your application for approval. Upon approval, your tuition installment account will be established. You will then receive an official confirmation email from ECSI. Once enrollment is finalized, any adjustments to the payment plan will be handled through the Student Accounts Office at Chatham University. Please e-mail adjustment requests to studentaccounts@chatham.edu.

If you wish to take full advantage of the Tuition Payment Plan and avoid a late financial clearance fee, your completed application and initial payment must be received by the published tuition due date each term.

HOW TO MAKE PAYMENTS

All payments for the Tuition Payment Plan must be completed with ECSI. Participants in the program will be issued a monthly invoice for their payment schedule. In addition, students can view payment plan information online at <https://borrower.ecsi.net/>. Payments must be received by ECSI in accordance with the payment due date listed on each invoice. ACH or credit card payments are accepted.

QUESTIONS?

If you have any questions or need assistance with payment plan enrollment or payment options, please contact the ECSI customer care team at 866-927-1438 or cservice@ecsi.net.

For further information regarding your student account or to make adjustments to an established payment plan, please contact Chatham University Office of Student Accounts at 412-365-2719 or studentaccounts@chatham.edu.

