Job Title: Art Education Instructor
Position reports to: Camp Director; Day Camp Coordinator
Salary Range/Hours: $10-$14 per hour; 35 Hours per week

Position Summary: Instruct campers in art technique and coordinate camper exhibits

Qualifications:
- Upper Level undergraduate majoring in art education or a Bachelor’s degree in studio art or art education, or practicing instructor and arts professional with significant training, experience and expertise in the area of creating 2 dimensional, 3 dimensional or other studio art curriculums
- Proven ability to function as an effective instructor
- Excellent communication, listening and problem solving skills in dealing with children, ages 5-15

Duties and Responsibilities:
- Craft a diverse and fun curriculum that challenges campers of a variety of age and ability levels
- Create a course description for the classes the instructor will teach after discussions with the Director
- Instruct all classes as scheduled
- Manage and monitor camper behavior during classes
- Provide an outline of camper activities for the duration of the summer camp experience
- Provide a detailed and sourced supply list to the Camp Director prior to the camp opening
- Challenge campers by instructing at a talent appropriate level
- Take daily attendance and notify the day camp office of absences
- Notify Division Director immediately of problem situations or student issues
- Assist with the proper storage and utilization of equipment.
- Must abide by the standards of professional conduct established for Day Camp employees of the University
- All camp employees are hired with the understanding that they will be available to work every day that camp is in session or the days that they have been scheduled to be onsite for class sessions
- Must adhere to the dress code established for Day Camp: casual shirt, shorts/slacks, sneakers. Sandals are not permitted
- Additional duties as required for the efficient and safe operation of the camp
- Attend all scheduled staff meetings
- Coordinate the camper art shows
- Create weekly lesson plans and send to camp director for approval

Mandatory Training & Clearances:
- Attend all scheduled staff meetings
- Attend staff training prior to the start of camp
- United Educators online course “Sexual Misconduct: How Teachers and Other Educators Can Protect Our Children.”
- Mandated Reporter Training (Act 31)
- Required Act 33/34 & FBI Fingerprint Clearance
General Camp Information:
- 500 population of campers ranging ages 3-15
- Campus environment with staff and students on site
- Urban area with some campers traveling from rural parts of city

Physical Requirements:
- Sit: 80%
- Stand: 20%
- Walk: 0%
- Stoop/Bend/Kneel/Squat: 0%
- Hear: Continuous
- See: Continuous with 20/20 acuity
- Speak: Continuous
- Demonstrate correct technique: 50%, or as required for a particular lesson.